

BROCHURE



Certified Professional Programme

Stay actively registered as a Certified Professional

To ensure the lasting value of your title and to better support you as a certified professional, CCLTE offers the Certified Professional Programme.

Participation in this programme means you are actively listed in the official CCLTE register as a certificate holder. This demonstrates that you keep your title up to date and continue to meet CCLTE's quality standards.

- The register is not publicly accessible.
- The Certified Professional Programme is intended for certificate holders of CAICO®, CCCO®, CHCO® and CAILI®.



Permanent Education (PE)

Active registration requires a minimum of 16 PE credits per year. This ensures that your title remains valuable and up to date.

PE credits can be obtained through various activities, such as courses, training sessions, webinars, professional contributions, and events.

Courses and training sessions without accreditation can also qualify for PE credits if they meet the applicable requirements.

For details, see the [CCLTE Permanent Education Handbook](#).

Professional benefits

As a participant, you will gain access to an ongoing range of activities and benefits, including:

- Free webinars and content updates relevant to your certification
- Discounts on accredited courses and training sessions
- Access to events and meetings exclusively for certificate holders
- Assistance with registering PE activities
- Be part of our alumni and community network



Active registration

Participants will remain listed as active certificate holders in the official CCLTE register.

CCLTE can therefore confirm your status as actively registered, whether to you or to a third party upon request. It also confirms that you meet the requirements to continue using your title.

The register is not publicly accessible.

Digital support

The [online form](#) provides a simple and clear way to register and manage your PE credits.

To request an overview of your submitted PE credits, please email contact@cclte.org.



Annual fee & allocation

The annual fee of the CCLTE Certified Professional Programme, including title administration, is:

- **€149** (excl. VAT) per year in 2026 (introductory fee)
- **€229** (excl. VAT) per year from 2027 onwards

Your contribution allows CCLTE to invest in:

- Management of active registration and title administration
- Quality assurance (including assessment, audits, and evaluation of PE activities)
- Developing certification and PE requirements in line with current standards
- Digital support and ongoing development of the certification programme



Special offer for **CAICO®** & **CCCO®** certified professionals

CAICO® certificate holders

CAICO® certificate holders can benefit from a combined offer. When purchasing the ICTRecht CAICO® PE portal for €575 (excl. VAT), the first year of the CCLTE Certified Professional Programme (including title administration) is included.

Additionally, you can obtain 12 PE credits through the PE portal. If you have already purchased the PE portal, no action is required. We will ensure that you are registered with CCLTE.

CCCO® certificate holders

CCCO® certificate holders who purchase the PE portal (€475 excl. VAT) will also receive one year of CCLTE Certified Professional Programme, including title administration.

Via the PE portal, you can also obtain 8 PE credits. Current PE portal users do not need to take any action. We will register you with CCLTE directly.



Register [here](#) for
the Certified
Professional
Programme

Want to know more about the
programme or have any questions?

Please contact us by email at

contact@cclte.org